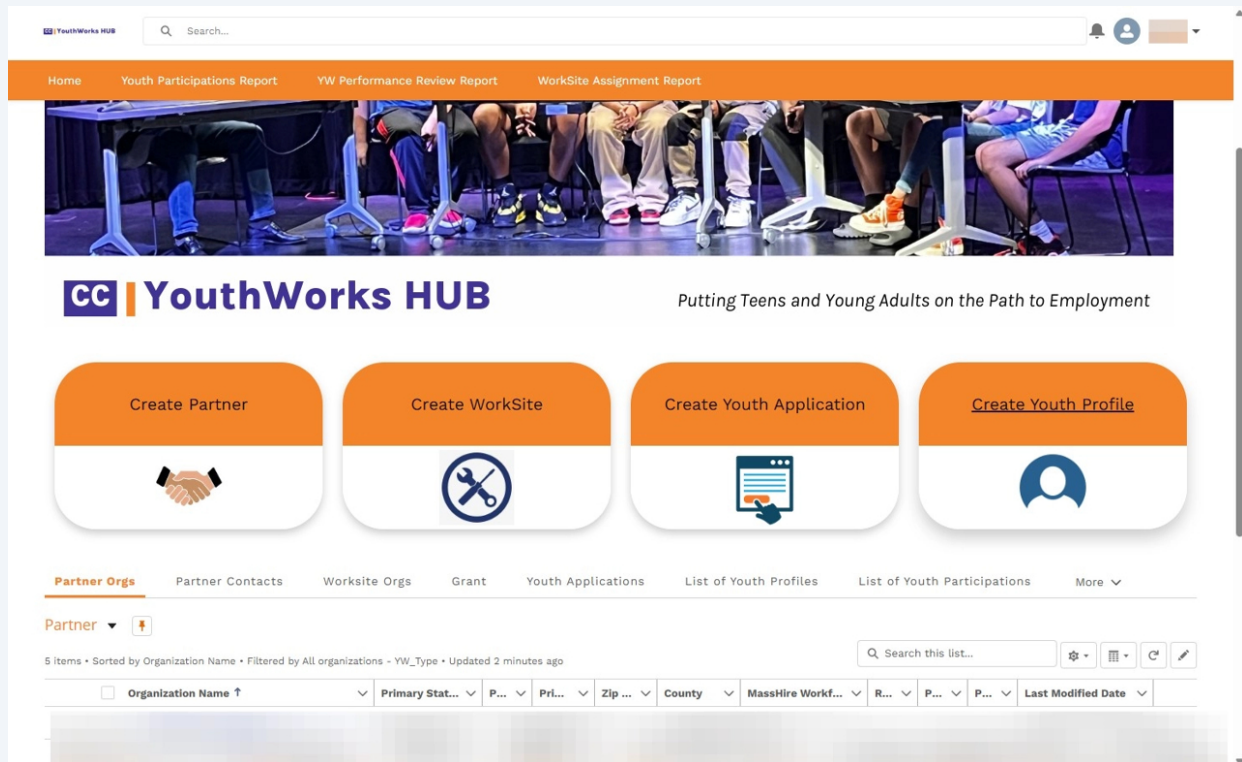
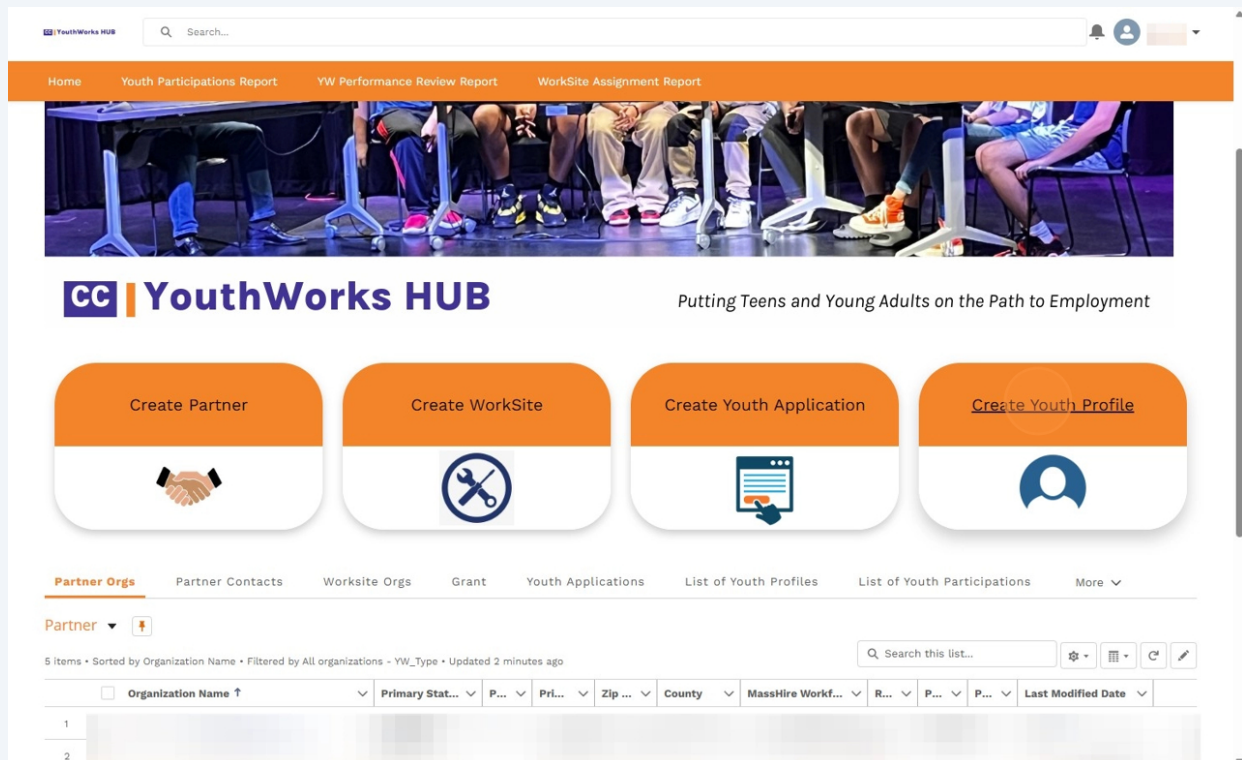


How to Create a Youth Profile

1 Navigate to the YouthWorks Hub



2 Click "Create Youth Profile"



3 Fill out all the required fields

The screenshot shows the 'Create a Youth Profile' form. The 'Youth Information' section is expanded, showing a list of required fields marked with an asterisk (*):

- Youth First Name
- Legal First Name
- Youth Middle Name
- Youth Middle Initial
- Youth Last Name
- Partner (with a search dropdown)
- Gender Pronouns (with a dropdown menu showing '--None--')
- Date of Birth (with a date picker icon)
- Age at the start of programming
- Social Security Number
- Youth Email

The form is set against a light gray background with a white border. A red circle highlights the 'Youth Information' section header.

4

Click "Save"

YouthWorks HUB

Search...

Home Youth Participations Report YW Performance Review Report WorkSite Assignment Report

I have a disability and/or special need ☐

In school I have or had 504 Plan ☐

In school I have or had IEP Plan ☐

MCAS Level 1/2/1 year behind in grade ⓘ ☐

▼ Home Life

I am Foster Youth ☐

I am a Former Foster Youth who has aged ☐

I am a child of a single parent ☒

I am a teen parent ☐

Currently homeless/insecurity concern ⓘ ☐

I am a runaway ☐

Low Income ☒

▼ History of Court Involvement

Court-involvement ⓘ ☐

Save